

SHAKER FARMS CONDOMIUMS
Exterior Alteration or Landscaping
Application Form

When an owner wishes to make additions/alterations to the exterior of a unit, application must be made to the Board of Directors using this form. (Two copies are required.) The form will provide the Board of Directors with the information necessary to review the proposed change for compliance with the Board Policy. Application must be submitted to the Board thirty (30) days prior to the anticipated start date. An incomplete submittal will be returned to the applicant without action. It is the owner's responsibility to apply for and pay for all fees for permits and inspection requested by government authorities and codes.

Owner's Name _____ Phone (home) _____

Address _____ Phone (work) _____

Anticipated Start Date _____ Anticipated Completion Date _____

Contractor _____ Phone _____

Type of Submittal:

Landscaping Satellite Dish Other (specify) _____

A detailed sketch, showing the dimensions of the proposed project, must accompany this request. Describe the proposed work, including the following, as applicable: location, site work, building materials, colors, planting areas, and description of plantings, including species. Attach additional sheets, as necessary. If this work requires a contractor, you must include a copy of the contractor's insurance.

Signature _____ Date _____

Management Company/Board Use ONLY:
Date received _____ Received by _____

